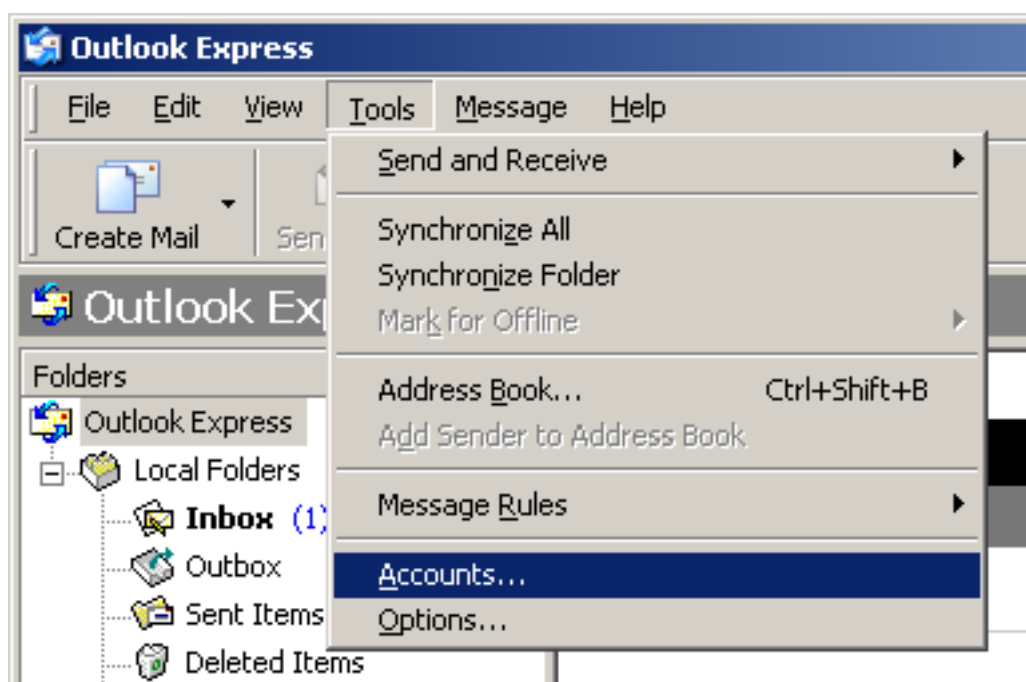


Outlook Express

How can I change my displayed name of sent emails in Microsoft Outlook Express?

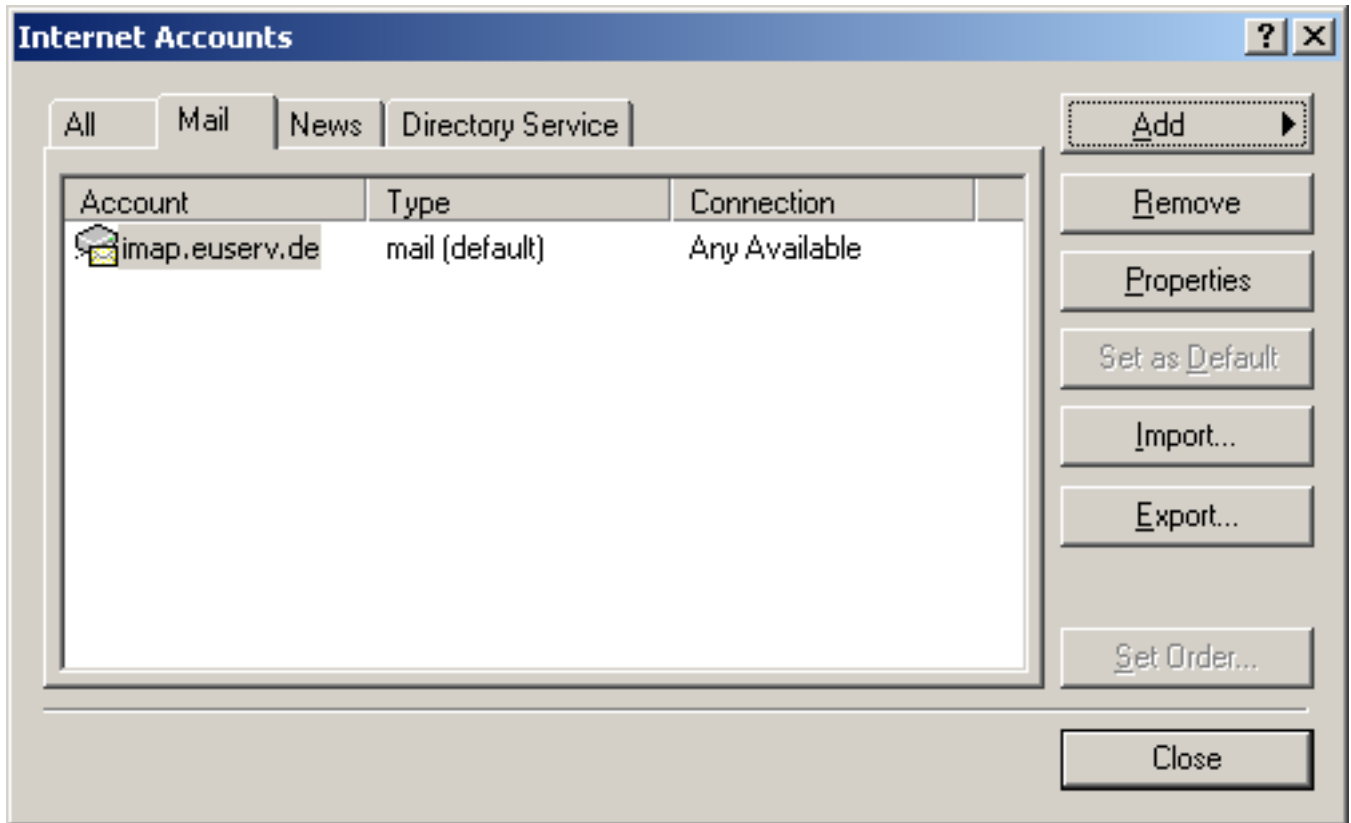
If you use your user name (**popxxx-xxxxxxxxxxxxxx**) as default name during the email account setup under Microsoft Outlook, this name **popxxx-xxxxxxxxxxxxxx [youremail@address.com]** will be displayed to the recipient of your email. To change the name of the sender, please proceed as follows:

Click on **Tools -> Accounts...**



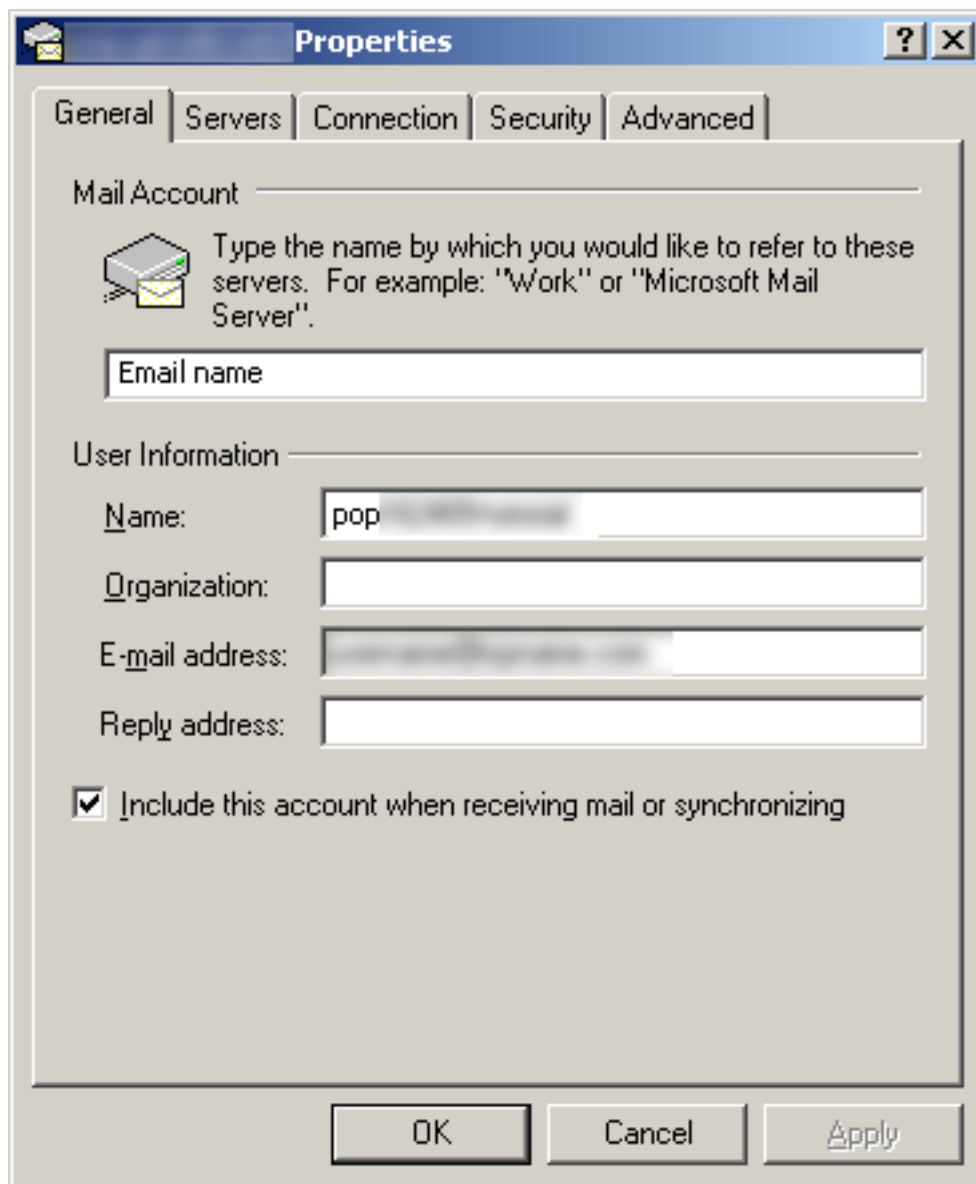
Click on the tab **Mail**, choose your email account and click on **Properties**.

Outlook Express



In "User information" your "popxxx-xxxxxxxxxxxxxx" should be shown under **Name**.

Outlook Express

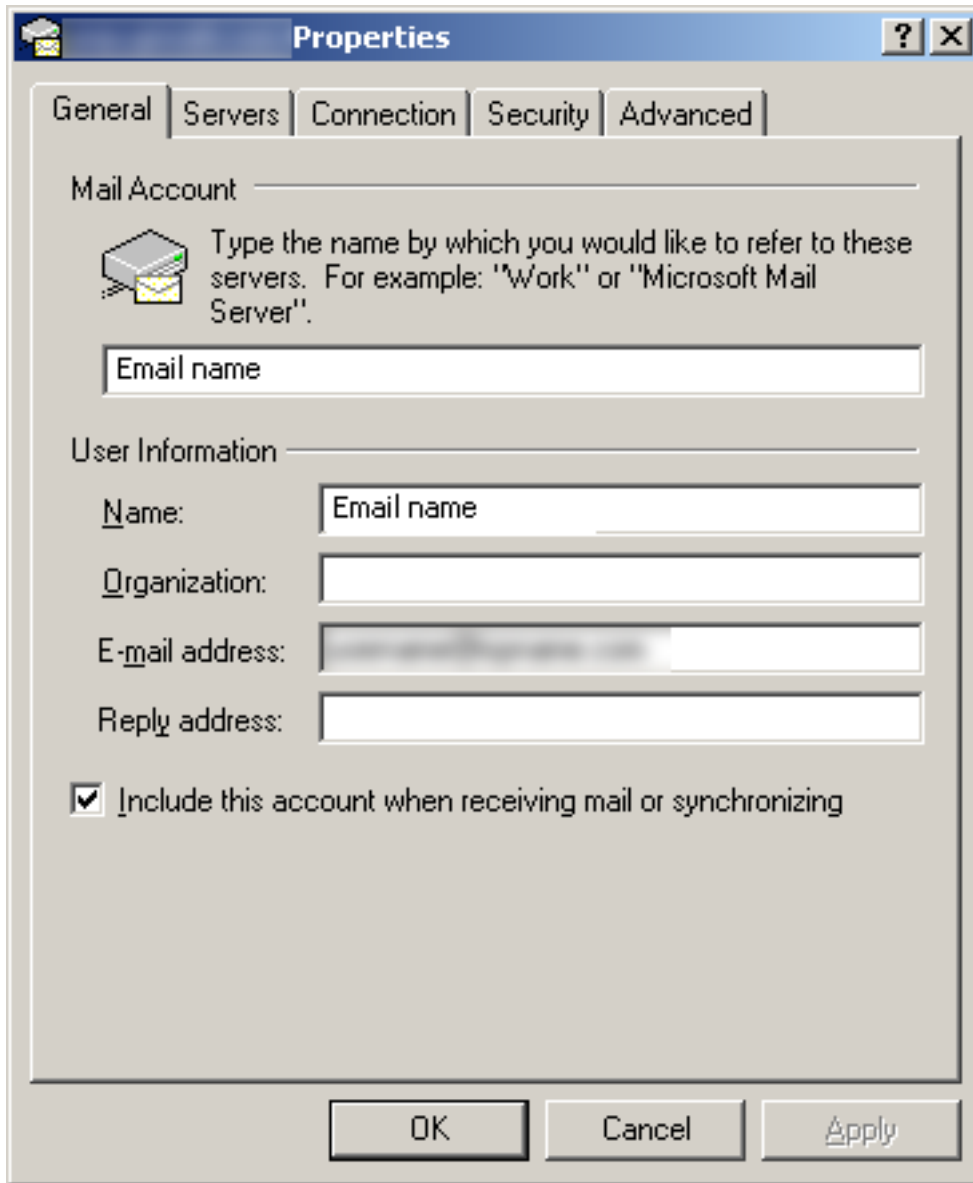


The image shows a screenshot of the Outlook Express Properties dialog box, specifically the General tab. The dialog box has a title bar with the text "Properties" and standard window controls (minimize, maximize, close). Below the title bar are five tabs: "General", "Servers", "Connection", "Security", and "Advanced". The "General" tab is selected and contains the following fields and options:

- Mail Account:** A text input field that is currently empty.
- Icon:** A small icon of a mail folder with a yellow envelope.
- Description:** Text that reads: "Type the name by which you would like to refer to these servers. For example: 'Work' or 'Microsoft Mail Server'."
- Email name:** A text input field that is currently empty.
- User Information:** A section containing four text input fields:
 - Name:** Contains the text "pop".
 - Organization:** Is empty.
 - E-mail address:** Contains a partially visible email address.
 - Reply address:** Is empty.
- Checkboxes:** A checked checkbox labeled "Include this account when receiving mail or synchronizing".
- Buttons:** Three buttons at the bottom: "OK", "Cancel", and "Apply".

This is the name, that will be displayed to the recipient. You can change this value accordingly.

Outlook Express



The image shows a screenshot of the Outlook Express Properties dialog box, specifically the General tab. The dialog box has a title bar with the text "Properties" and standard window controls (minimize, maximize, close). Below the title bar are five tabs: "General", "Servers", "Connection", "Security", and "Advanced". The "General" tab is selected and contains the following fields and options:

- Mail Account:** A text input field with the placeholder text "Email name".
- User Information:** A section containing four text input fields:
 - Name:** A text input field with the placeholder text "Email name".
 - Organization:** An empty text input field.
 - E-mail address:** A text input field with a blurred placeholder.
 - Reply address:** An empty text input field.
- Include this account when receiving mail or synchronizing:** A checked checkbox.

At the bottom of the dialog box are three buttons: "OK", "Cancel", and "Apply".

Unique solution ID: #1509

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